

Reciprocal Licensing Information

North Carolina has reciprocal licensing arrangements with the following jurisdictions:

Arkansas	Louisiana	South Carolina
Connecticut	Mississippi	Tennessee
Georgia	Nebraska	West Virginia
Iowa		

Real estate licensees of the above jurisdictions may obtain a North Carolina real estate license by reciprocity (i.e., without taking the North Carolina license examination) upon satisfaction of the requirements below in addition to any special requirements indicated in the specific reciprocal memorandum of understanding with a jurisdiction.

Basic Qualification Requirements

An applicant for licensure by reciprocity must either:

- be a resident licensee of a jurisdiction with which North Carolina has a reciprocal licensing arrangement, or
- hold a license in a qualifying reciprocal jurisdiction **and** have moved from the qualifying jurisdiction to North Carolina within not more than 90 days prior to submitting an application for a North Carolina license.

Additionally, the applicant must hold a license in one of the above jurisdictions that:

- is currently on “active” status, and
- was obtained by passing the appropriate real estate license examination in that jurisdiction or another jurisdiction with which North Carolina has reciprocity.

The applicant must also satisfy the Commission that he or she possesses the requisite honesty, truthfulness, integrity and general moral character to qualify for licensure in North Carolina.

A *provisional broker* applicant must, at the time of application and at all times thereafter when engaging in real estate activities in North Carolina, be actively and personally supervised by a licensed North Carolina real estate broker who has been designated by the North Carolina Real Estate Commission as the Broker-in-Charge of the office that is the provisional broker’s primary place of business. Designation of the provisional broker’s supervising broker as Broker-in-Charge must be accomplished prior to the licensure by reciprocity of the provisional broker.

If an applying *broker (non-provisional)* will be engaging in real estate practice in North Carolina for or through a business entity other than a sole proprietorship, then the firm must also obtain a separate North Carolina real estate firm license prior to submission of the application for the license by reciprocity of the individual applicant.

Filing Requirements

Applicants should carefully read the section on Licensing by Reciprocity in the booklet *Real Estate Licensing in North Carolina* (available online) prior to completing the application.

An applicant for a reciprocal license must submit a properly completed original application form and include:

- a cashier's check, certified check or money order for \$30.00.
- a Nonresident Supplement to the Real Estate License Application.
- a current Certification of License History (obtained from the Real Estate Commission in the applicant's jurisdiction of residency and any other jurisdiction in which the applicant has held a license within the past five (5) years). See page 23 in the Commission's *Real Estate Licensing in North Carolina* booklet.
- a Notification of Provisional Broker Supervision form (provisional broker applicants only).
- a Criminal Record Report from Carolina Investigative Research, Inc.

You can request an application form to be sent to you via U.S. Mail by sending an email to the Commission at publications@ncrec.state.nc.us. Please state in your email whether you need an application for a broker license or an application for a firm license or both. Also include your U.S. mailing address.

Conversion of Nonresident License to Resident License

Conversion of a North Carolina nonresident license obtained by reciprocity to resident status upon becoming a North Carolina resident (without taking the North Carolina license examination) is permitted.